

J. G. MARTIN PLANT HIRE LTD.

If you are sole trader or formed as an unlimited partnership please read the notice below relating to the Data protection Act 1998.

We, J G Martin Plant Hire Ltd, aim to maintain accurate records. If any details of your name and/or address shown on the enclosed statement are incorrect, please return the attached amendment advice at the end of this notice, quoting the account number on the statement and stating your full correct name and address. Thank you for your help and for taking the time to read the notice below.

Data Protection Act 1998

- a) We may store and process information about your business and its principal(s) on our computers, the computers of any company within martin Plant hire, used by us and in any other way. Information will be used by us for credit or financial assessment, making payments, recovering monies, training purpose and preparing statistics. We may also use such information to prevent bad debts, fraud and laundering.
- b) From time to time, we may make searches of your records at our credit reference agencies and other enquiries in accordance with our normal procedures. Your records with such agencies include searches made and information given by other businesses. Details of our searches will be kept by such agencies.
- c) We may give information about you and your indebtedness to (i) any Group company - so that they may make credit or financial decisions and for statistical analysis; (ii) any guarantor or indemnifier of you or your supplier's obligation to us - so they can assess such obligations; (iii) our or your suppliers' bankers or any advisers acting on our or their behalf - to carry out services to us; (iv) any business to whom indebtedness or our financial arrangements with your supplier may be transferred - to facilitate such transfer; and (v) our credit reference and fraud prevention agencies - to give out information an assessments to other subscribers for credit and lending decisions, preventing bad debts, fraud and money laundering.
- d) If you want to have details of those credit reference agencies and other third parties referred to above from whom we obtain and to whom we may give information about you, please contact our Credit Control Department on 0870 853 6074. You have a legal right to these details. You can also obtain a copy of the information we hold about you if an application is made in writing. However a fee will be payable. You also have a legal right to stop us from contacting you, or giving your details to others, for direct marketing purpose. If you do not wish to be contacted for marketing purpose, again please contact our Credit Control Department.
- e) For training and/or security purposes, we may monitor and/or record your phone calls with us.
- f) We may take decisions about you solely using an automated decision making process, such as credit scoring. However, we will tell you if we make a significant decision only by using such a process. If your request is refused you can then request a review of the decision by us, using other means.